

NHLWAA  
Executive Board Committee  
Minutes  
August 21, 2014

Present: Sue Benoit, Marilyn Cereillo Bresaw, Suzanne Carr, Todd Marsh, Ellen Tully, Denise Greig, Jackie Whatmough, Liz Sayre

1. Jackie Whatmough called the meeting to order at 9:55 am. Meeting location was at the Local Government Center.  
Minutes were reviewed, **motion** by Ellen, second by Suzanne to approve. APPROVED
  
2. NHLWAA
  - a. Marianne Cooney from DHHS is scheduled to present. Jackie will notify Cornerstone to send out notice.
  - b. Nomination Committee: get info to Eileen at Cornerstone to post. Proposed slate:  
President: Pat Murphy  
Vice President: Jackie Whatmough  
Co-Secretaries: Angela Martin Giroux and Elizabeth Sayre  
Treasurer: Sue Benoit  
Board members: Bob Mack, Marilyn Cereillo Bresaw, Suzanne Carr, Todd Marsh, Ellen Tully, Jill McLaughlin, Denise Grieg, Charlene Michaud
  - c. Legislative Affairs: Nothing to report
  
3. Conferences/Training:
  - a. Meetings:
    - i. Sue confirmed meeting space for 9/18/14
    - ii. Granite State Independent Living is requesting to present to NHLWAA, this could be part of a monthly meeting/training
    - iii. Not sure about presentation regarding confidentiality and professionalism
    - iv. November conference all set
    - v. Possible February meeting – Addiction and Recovery. Bob and Charlene have a good contact to present.
  
4. NH GAP  
There was in depth discussion about draft documents, contract vs. agreement, NHLWAA language vs. Seacoast Computer language. Confusion about contract with municipalities should not be called hosting agreement. It was the belief of the Board that Seacoast Computers was entering into an agreement/contract with the City of Portsmouth to provide “host”. The agreement/contract with the municipalities should address those services that Seacoast Computers will be providing for them. As of this meeting the Board cannot sign off on a launch date. However, should the following motion be fulfilled, there is the possibility of an electronic vote to approve launch date.  
**Motion:** Ellen moved to Delay the vote on final approval of and launch date of NH GAP until someone on the Executive Committee has received a copy of the signed hosting

agreement between City of Portsmouth and Seacoast Computers dba Stone Hill Municipal Solutions. Second by Denise. Unanimous.

5. Next meeting September 18, room all set. Will need to read the slate of officers. Board meeting for October 16, need to identify location; November conference all set.

Suzanne motion to adjourn, Second by Denise. Meeting adjourned at 11:40 am.

Respectfully submitted by:  
Elizabeth C. Sayre, NHLWAA Board member