

NHLWAA
Executive Board Committee
Minutes

October 16, 2014

Present: Pat Murphy, Bob Mack, Marilyn Cereillo Bresaw, Jackie Whatmough, Elizabeth Sayre, Suzanne Carr, Ellen Tully, Jill McLaughlin, Todd Marsh, Denise Greig and Sue Beniot.

1. Bob Mack called the meeting to order at approximately 9:38 AM. Meeting location was at the Local Government Center.

Minutes from 9/18/14 were reviewed. Liz made a motion to accept minutes as written and Jackie seconded it. Motion carried with no opposition.

2. NHLWAA:

a. Executive Committee:

i. Treasurer's Report: Bob said that he had a Treasurer's Report but he forgot it and Sue Beniot was not present at the time. Treasurer's Report was postponed.

ii. Next Executive Committee Meeting is January 15, 2015 at 9:30 am at Cornerstone.

b. Committees.

i. Technology – NH GAP

1. Launch Date approved for 11/1/14 by email vote on 10/6/14.

2. Upcoming training session is 11/17/14 from 9:00 am to 3:00 pm at LGC. It was noted that there was a limitation of 15 municipalities.

3. Final payment to Seacoast will be paid once NHLWAA is invoiced to NHLWAA.

ii. Nomination Committee.

1. A slate of Officers was sent out to the emails on the Constant Contact Listing on 8/22/14 and was presented at the September General Meeting on 9/18/14.

2. At November Annual Business on 11/13/14 Meeting Board Members will do final presenting of Slate of Officers and Elections will be done.

iii. Legislative Affairs.

Nothing at this time. Jackie stated that we will be waiting for new Rules for TANF Emergency Assistance from NHDHHS. They will be going to the Rules Committee in February 2015 for consideration.

3. Conferences/Training:

a. Meetings.

i. Next General Session:

1. February 19, 2015- Suggestion Morning: Resources of Substance Abuse Treatment under Medicaid Expansion and the Affordable Health Care Act. Bob will contact someone at the State.

Afternoon: Announcement of the Tax Assistance Services available.

NHLWAA
Executive Board Committee
Minutes

2. April 16, 2015- Suggestion Morning: Catholic Charities. Jill, Bob and Jackie will call their contacts at Catholic Charities for possible speaker on their Services, especially Immigration.
 3. September 17, 2015. Suggestion: Community Action Agencies. Todd and Sue will contact their Community Agencies to see what the possibilities are.
- ii. Training topics. Other training topics discussed Confidentiality and Record Retention. June Conference was decided would be a better time for Confidentiality. Record Retention seemed trickier since each Municipality sets their own time frame based on the law.
- iii. November Conference Sessions:
1. Fuel Assistance Panel: Office of Energy and Planning, PSNH, Until & Liberty Utilities.
 2. 211-Heather Aicholtz and Service Link- Connie Young, Joel Green and Jennifer Seher.
 3. Homeless Coordinated Assessment Access- Panel: Todd Marsh; Kenn Ortmann, Community Action Partnership of Strafford County; Martha Stone of Cross Roads House; and Erik Swanson, Coordinated Access Strafford County CAP.
 4. Business Meeting and Elections at 3:15 pm. Agenda: GAP Announcement; Treasurer's Report; Elections and Denise suggested making a pitch for Municipalities to join NHLWAA.
5. Other/General Discussion:
- a. Bob informed the Group that he received the Lawyer bill for about \$1,000 for their work in reviewing the Contract and Agreement made with Seacoast for GAP. This was within the cost voted on by the Executive Committee and Bob will give the bill to Sue Beniot to make the payment.
 - b. Bob noted that there were Personnel changes at Cornerstone. Courtney has been replaced by Lori Belloir and Eileen Smiglowksi is also gone. Bob was not sure who is replacing Eileen. It was suggested that we have our next Executive Committee Meeting on 1/15/15 so that we can be introduced to the new staff. It was agreed to move the next meeting to Cornerstone if the conference room is available and cancel the room at LGC.
 - c. Denise suggested doing a Survey of Municipalities regarding whether they have adopted Model Welfare Guidelines. Bob thought that we had done a Survey not too long ago and then it was remembered that it was an organization called something like NH Policies. It was suggested that a survey go out with the June Conference Notice and that way it could be done by NHMA.

NHLWAA
Executive Board Committee
Minutes

d. Jackie suggested that we hire a motivational speaker since we have funds in our Account.

e. Denise suggested that we look to update our Website with more helpful resources and links since that is our mission. Bob looked at our Website and noted that there were resource links now but we could look at adding more.

Motion to adjourn made by Bob and seconded by Liz. Motion passed.

Meeting adjourned at 11:25 AM.

Minutes prepared by Patricia Murphy, Co-Secretary.

Approved by Executive Committee on 1/15/2015.