

NHLWAA
Executive Board Committee
Minutes
September 15, 2016

Present: Suzanne Carr, Ellen Tully, Jackie Whatmough, Liz Sayre, Marilyn Ceriello Bresaw, Todd Marsh, Sue Benoit, Bob Mack, Jill Jamro, Pat Murphy, Dana Brien, Lena Nichols and Denise Greig.

Pat called the meeting to order at 9:32 am.

Introductions of potential new Board members Dana Brien and Lena Nichols

Minutes: Motion by Jackie, second by Suzanne to accept minutes as written. Approved.

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- i. Treasurer's Report: Balance of \$31,439.54 as of today. Discussion followed clarifying Cornerstone billing and payments. Pat reported that there is more stable staffing which should make things run smoother. They are providing the services we want. It was suggested that we get a more detailed invoice since Pat did so much work and explaining and it seems that her time to discuss errors and changes with staff was billed to NHLWAA
- ii. Membership dues – Discussion of pro-rating dues since one municipality joined after the April training and then were billed in August for 7/1 – 6/30. Notice on website will state that dues cover 7/1 – 6/30. Membership application also needs to be on website. No pro-rated dues. Later membership discussion focused on getting an updated member list. Dana will work on this.
- iii. By-Laws discussion. Changes need to be presented to the General Membership and adopted by the Board of Directors. 1/17/13 minutes reflect discussion of language regarding meetings. It is recommended to rescind the vote of 5/19. Motion by Bob to table any changes to the By-laws, second by Suzanne. Approved. Motion by Pat to convene an ad-hoc committee chaired by Denise Grieg with Ellen and Liz as members to review the By-laws. Second by Jackie. Approved. (Look at pro-rating membership. General consensus is no but this gives opportunity to educate members.)
- iv. NH Fiscal Policy Institute – more time.
- v. Pat and Jackie met with Peter Morin of the NH Funeral Directors Association who are asking DHHS to leave the line item for funeral assistance in the budget even at \$0 rather than taking it out. Funeral Association was recommended to send a letter to Terry Smith with their concerns as well as suggesting funeral funds for veterans.
- vi. Pat reported that she and Liz gave a presentation to the Benefit Planners meeting on General Assistance and what application process is.
- vii. Pat and Jill going to Eversource meeting on 9/22.
- viii. Round Table low energy programs – Pat will represent NHLWAA on 9/26.

- ix. Next meeting 10/20 at 9:30am.

Committees

- i. Technology – GAP revisions done
- ii. Nominating – Liz will present slate of officers at Association meeting and prepare slate to go on-line and read at November conference.
 - a. Officers: Pat Murphy – President, Charleen Michaud – Vice President, Sue Benoit – Treasurer, Secretary: Elizabeth Sayre & Ellen Tulley. Nominations to the Executive Committee: Lena Nichols from Dover, Dana Brien from Hillsboro.
 - b. Committees:
 - Training: Jill Jamro – Chair, Bob, Charleen, Liz, Todd;
 - Legislative Committee: Denise Greig, Pat Murphy and Angela to continue;
 - Nominating: Liz and Denise;
 - Technology Committee: Pat Murphy, Dana Brien.
 - Full Slate of Board of Directors:
 - Pat Murphy
 - Charleen Michaud
 - Ellen Tulley
 - Elizabeth Sayre
 - Sue Benoit
 - Dana Brien
 - Lena Nichols
 - Jill Jamro
 - Robert Mack
 - Denise Grieg
 - Suzanne Carr
 - Marilyn Ceriello Bresaw
 - Todd Marsh

Motion by Liz, second by Suzanne to adjourn at 11:34am. – APPROVED

Elizabeth C. Sayre
NHLWAA Board Secretary