

# **NHLWAA**

## **Executive Committee Meeting**

**5/16/19**

### **Minutes**

#### **NH Municipal Association Center**

Board members in attendance; Marilyn Ceriello Bresaw, Lena Nichols, Charleen Michaud, Susan Drew, Todd Marsh, Trish Caruso, Karen Emis-Williams, Denise Greig, Pat Murphy, Bob Mack, Ellen Tully.

Call to order, 9:30 a.m.

Chris Tappan, Associate Commissioner of Human Services and Behavioral Health and Chris Santinello, Director of the Division of Economic and Housing Stability, are here from NH HHS. Their departments want to get better at collection, understanding and sharing their data. They wish the department to work more closely with cities and towns, providing additional resources and strengthening the partnership. They are currently working with Manchester and the Lakes Region (Belmont, Laconia, Tilton), looking for a lead agency in those communities.

SB 592 approved relative to “parental assistance programs.” In 2019 \$500,000 is available, \$1M in 2020, \$1.5 M in 2021. The goal is to build integrated network delivery systems. Tools to be used are “social vulnerability index” and “predictive analytics.” Issues for examination include the whole family approach to jobs and the cliff effect that happens when benefits decrease or end.

Minutes presented by Ellen Tully (1-4) and Denise Greig (5-8).

1. Minutes of 4/18/19 meeting reviewed. Edits made. Motion to approve made by Bob, seconded by Karen. Minutes approved.
2. Treasurer’s report reviewed. Motion to approve made by Ellen, seconded by Pat. Report approved.
3. Conflict of Interest Policy has been in the hands of the Executive Committee for 30 days. Edit Article III, 3, d, iii to replace “Rockingham” with “Merrimack.” Motion to approve made by Pat, seconded by Bob. Policy as stands approved.

In 2020, the NHLWAA will need to renew filing with the Secretary of State. An annual report needs to be given to the Dept. of Justice regarding the conflict of interest certifying that everything is as it should be. There is an Application for Registration. Pat will follow up on this.

Annual Acknowledgements re the Conflict of Interest Policy were signed by all Board of Directors present.

Annual financial filing forms will become the responsibility of the Financial Committee.

ii. Utility Meeting: Next meeting is May 22. There have been complaints re payment arrangements. Unitil is now exercising its legal 4 day hold instead of the traditional 10 day.

iii. EAP Board: Fuel Assistance is using 60% of the state median guideline to determine eligibility. Three thousand household qualified for Fuel Assistance but not the electric discount. The number of electric assistance customers has decreased.

iv. Survey re Homeless and State Funded Shelters: A motion was made by Lena to send the responses to Melissa Hatfield, seconded by Karen. Approved.  
General discussion around the responses indicated a need for further welfare type trainings.

v. NHLWAA is paying \$10 to subsidize each attendee at the June Conference. The executive committee has previously approved spending up to \$700 for breakfast.  
There was some discrepancy in the documented cost of attendance. NHLWAA registration stated \$45, the Town and Country stated \$55 which was the original cost prior to the subsidy.

vi. The next executive committee meeting is scheduled for 9/19/19 @ NHMA, 9:30 a.m.

4. The BOD reviewed the letter drafted by Susan Drew. After discussion it was agreed to send a letter to all towns re the upcoming June conference. (All NH towns save one are members of NHMA).
5. The BOD will send a second draft regarding training for Town Administrators at Nov conference. The plan is to adapt / incorporate the S. Drew letter to promote the NHLWAA training.
6. There was discussion of changing the date of the Annual meeting given concerns re cost and level of participation.
7. Topics for the November conference may include hub & spoke – the Doorway – with a panel from DHHS.
8. The BOD agreed to meet after the June conference to vote on any pending matters.

Bob M. moved to adjourn, seconded by Lena. Meeting adjourned.