

NHLWAA

Executive Committee Meeting

10/17/19

Minutes

NH Municipal Association Center

Board members in attendance; Denise Greig, BJ Parker, Dana Brien, Lena Nichols, Karen Emis-Williams, Pat Murphy, Ellen Tully, Bob Mack, Susan Drew, Trish Caruso, Marilyn Ceriello Bresaw.

1. Call to order, 9:35 a.m.
2. Motion to approve minutes of 9/19/19 with edits, made by Bob and seconded by Lena. Approved. Motion to approve Treasurer's report made by Bob and seconded by Lena. Approved.

3.NHLWAA:

A. Executive Board:

1. HealthTrust is in charge of the conference room we used. They were unhappy with the condition of the room after the September training. We will give it a once over before we leave next time. Brown Bag will continue to come at the end of the day to take whatever leftovers there are.
2. NH Charitable Trust Registration and Annual Report discussed. Required changes have been made and accepted. From this year forward an annual report will be required. We need to get copies of tax returns.
3. Logo Items: Bob will look into the cost of having a table in the vendor space at the 2020 NHMA Conference. He will be looking into logo items for the NHLWAA conference in June. He will give us information at the January executive committee meeting.
4. Utility Meeting: Dana reports that Eversource is using a 12 month average when determining payment arrangements. Legal Aid is still involved.
5. EAP Board Meeting: No meeting this month.
6. Discussion around whether we will or need to fill Sue Carr's position for the balance of her term. It is not required since the board only needs to have between five and fourteen members. It is likely that the position will remain vacant until the next elections which will be in 2020.
7. A notice to membership about the upcoming annual meeting, at the NHMA Conference on 11/14/19, was sent out by Pat.

B. Committees:

1. Legislative Affairs: money has been released by the State for Rapid Rehousing and Homeless Prevention.
2. Executive Committee: Nothing to report today. Denise will have an update in January.
3. Ethics Resolution Committee: Nothing to report.
4. Financial Committee: A meeting will be set up between the committee and Cornerstone, at the Cornerstone office, regarding the need for an annual report. Pat will also attend.

4. Conferences/Training:

A. Meetings:

1. November Conference:

- a. Karen will not be attending the NHMA Conference. Dana will take her place on the panel, "Managing Your Welfare Responsibilities."
- b. BJ will be presenting the "Cost Effectiveness of Case Management."
- c. "The Doorway Hub and Spoke Model" will be presented by Ryan Fowler.
- d. We will have our Annual Meeting at which time Sue and Trish will be presenting case studies.

4. February Session:

- a. The Workplace Violence program is still being worked on.

5. General Discussion:

- a. BJ had a particularly difficult case that she discussed with the group.

6. Motion made to adjourn by Pat, seconded by Bob. Approved.