

**NHLWAA**  
**Executive Committee Meeting**  
**1/23/2020**  
**Minutes**  
**NH Municipal Association Center**

Board members in attendance: Charleen Michaud, Ellen Tully, Lena Nichols, Susan Drew, Todd Marsh, Denise Greig, Bob Mack, Trish Caruso, Pat Murphy, Dana O'Brien.

Minutes submitted by Ellen Tully.

1. Call to order, 9:30 a.m.
2. Minutes of Annual Meeting, 11/14/19, reviewed. Motion to approve made by Lena, seconded by Denise. Minutes approved. Treasurer's report reviewed. Motion to approve made by Dana, seconded by Denise. Report approved.
3. A. Executive Board
  - i. NH Charitable Trust Registration and Annual Report update. No response from NH Charitable Trust. The Finance Committee met with Cornerstone on 11/5 to complete paperwork for registration as a 501c3 to be filed. Denise will check with DOJ to verify everything is all set.
  - ii. Membership update. The information has been delayed from Cornerstone but appears to be updated on the NHLWAA website.
  - iii. Logo items. Bob has a catalog to choose from. Committee needs to decide how many to buy and how much do we want to spend.
  - iv. Utility meeting. Both the December and January meetings were cancelled. Next meeting scheduled for January 30.
  - v. EAP Board Meeting. The EAP guidelines are now the same as Fuel Assistance.
  - vi. Next Executive Board meeting will be held 2/20/2020, 9:30 am in the library at NHMA.

**B. Committees**

- i. Legislative affairs
  - a. HB 1247 will require a landlord to give a 90 day notice to increase rent if the increase exceeds 5%. Pat testified.
  - HB 1511 has undergone changes. Requirement of charging a fee up to 25% of rent was removed and the 90 discretionary stay was changed to 45 days.
- ii. Executive Board Orientation Committee plans to meet in February. Denise will e-mail other committee members.

iii. Ethics Resolution Committee. No updates. Motion was made to dissolve Ethics Committee and form Membership committee. Motion was made by Pat and seconded by Lena. Committee members will be Charlene, Trish, Susan, Dana.

iv. Finance Committee. See 3; a, i. Requested more detail for Treasurer's Report from Cornerstone.

v. Training Committee. Primex referred Rick Van Wickler, Superintendent of Cheshire County Department of Corrections, for training identifying and dealing with aggressive behavior and de-escalation. He reportedly charges a nominal fee. Motion was made to approve up to \$2,000 for his fee. Motion approved with one dissention. Training Committee is waiting to see what his available dates are.

#### 4. Conferences/Training:

##### a. Meetings:

i. November Conference evaluations not received from NHMA. Pat will check in with them.

ii. Other possibilities for future training sessions are Waypoint, youth homelessness with Erin Kelly or Waypoint's presentation on Adverse Childhood Experiences. Trish will look into a child advocacy presentation. Sue will explore possible presentations by DCYF or BEAS.

5. Other/general discussion: Lena discussed a difficult case. Individual has been in other towns. Presents difficulties wherever he goes. Kicked out of multiple hotels and Exeter Place assisted living. Lena ended up call an ambulance for him when he was at her office.

Terry Smith wrote a book called "Gaudy Baubles and Fartworms" !

Motion to adjourn made by Bob, seconded by Denise.

