

**NHLWAA**  
**Executive Committee Meeting**  
**2/20/2020**  
**Minutes**  
**NH Municipal Association Center**

Board members in attendance: Charleen Michaud, Ellen Tully, Lena Nichols, Susan Drew, Todd Marsh, Bob Mack, Pat Murphy, BJ Parker, Karen Emis-Williams, Marilyn Ceriello Bresaw

Minutes submitted by Ellen Tully.

1. Call to order, 9:30 a.m.
2. Guest Jim Smith, Seacoast Computers/Business Data Solutions was here to apprise the committee re: NHGAP security updates and costs. GAP is moving to its 4<sup>th</sup> host. There have been many changes in the last three years primarily around speed and security. Upgrades will extend to scans, auditing, monitoring HIPPA compliance reports. They may go to a two factor authentication factor. Insurance costs will increase; anticipate a 20% cost increase with the cap going to \$1800 for the top rate and \$150 for the lowest rate. All NHGAP users will receive notification/explanation regarding the increased costs. This may provide an opportunity to re-market the program. Forty towns are currently using the NHGAP.
3. Minutes of the 1/23/2020 meeting were reviewed. Motion to approved made by Dana, seconded by Charleen with BJ and Marilyn abstaining. Report approved. Treasurer's report reviewed. Motion to approve made by Lena, seconded by Bob. Report approved.
4. A. Executive Board
  - i. Webinar for 3/18/20 by Steve Buckley discussed. Dana will support Steve, if necessary.
  - ii. Lena is retiring. This will leave two openings on the Executive Boards.
  - iii. Membership update: 133 members including 178 members, 25 towns did not renew.
  - iv. NH Charitable Trust and Annual Report update given.
  - v. Logo info: Bob will find out more about the website to provides committee with additional information
  - vi. The DV program for the utilities must be contacted by the victim to get utility assistance with unpaid bills and account changes. When the new account is established there will be no arrearages assigned. PUC 1200 changes: they will not look at previous residents billing history, average of 12 months will be for disconnects only. Next meeting is scheduled for 2/20/2020.

## B. Committees

### i. Legislative affairs

a. HB 1247 amended to require a landlord to give a 60 day notice to increase rent if the increase exceeds 5% and a 90 day notice if the increase is over 8%. It still needs to go through the House.

HB 1511 was killed.

HB 717: prohibiting prescription drug manufacturers from offering coupons or discounts to cover insurance copayments or deductibles. This bill was subject to "unreasonable delays" which were not defined.

## 4. Conferences/Training:

### a. Meetings:

i. April meeting will not be attended by Denise or Dana.

Motion to adjourn made by Charlene, seconded by BJ.