

**NHLWAA**

**Board of Directors Meeting  
Local Government Center**

**2/16/2023**

**Minutes**

**Board Members in Attendance:** Karen Emis-Williams, Todd Marsh, Pat Murphy, Bob Mack Charlene Michaud, Ellen Tulley, Sarah Gerlack, Trish Caruso, BJ Parker, Lynne Goodwin, Dave Ballian, and Natalie Darcy.

Minutes submitted by Natalie Darcy

1. **Meeting Called to Order:** 9:30am
2. **Minutes of the Board of Directors 1/19/23.** Motion to approve made by Pat and seconded by Sarah, motion approved.
3. **Minutes of the Board of Directors special meeting on 1/31/23.** Pat requested that the minutes be edited to add her to the attendance. Motion to approve edited version motioned by Pat and seconded by Charlene. Motion approved.
4. **Treasurers Report 1/19/23** reviewed. Charlene reviewed with the board the amounts in the account as of December 2022. Starting Amount: \$20,496.80 Ending Balance: \$19,387.00. Motion to approve made by Natalie, and BJ seconded, motion approved.
5. **Annual Report:** Committee not sure if this was discussed in the past. Motion to approve made by Pat, and seconded by Karen. Motion approved.
6. Executive Board of Directors:

**a. President's Report:**

**The Town of Charlestown's** Welfare Director and the Deputy

Welfare Director both resigned and the town is in need of a new director. Put question out if anyone knew of someone who would be good for the position.

**Outstanding Membership Dues:** Some membership dues not received. Pat explained that sometimes towns go back and forth on membership. Discussion ensued. Will monitor the situation.

**Food Cost exceed registrations.** Currently, the cost for registration per person is \$15.00 and includes lunch, but no salad. We have had to use a different caterer. Today's lunch does not include a salad, but 55 water bottles at \$2.00 per bottle. Deluxe basket includes ½ sandwich per person, chips, dessert, soda, and condiments. The cost to the association is almost \$900.00 for food. We are paying for delivery of the food. We always are running at a deficit. After 7/1/23, it is suggested that we increase the price of the registration to \$20.00 for members and \$40.00 for non-members. Ellen added that the price should include salad, as the current lunch leaves some members unable to eat. Bob added that we need to remember that we are highlighting the training that includes lunch. Pat wants to be sure that people are

able to come to the training and keep costs lower. Motion by Pat to approve increasing the cost for workshop registration to \$20.00 and non-members to \$40.00 beginning 7/1/23, and seconded by Lynne. Motion approved.

**b. NH Centers for Non-Profits:** Dave stated that he looked into this. He could not see any advantage to become a member. The site has job postings, grants, event calendars, and benefits reports of wages. Dave did not see anything we could use. The site does have some professional development classes. Motion by Bob not to renew membership, and seconded by Dave. Motion approved.

## **7. Committee Reports:**

**a. Legislative Affairs Karen (chair) reporting:** Karen provided a handout of current legislative affairs of interest including:

- 1. SB 263 – Medicaid.** Lots of negotiation in the house. The Executive Committee has signed a letter of support.
- 2. SB 110 – Emergency Shelter Program:** Todd, Natalie, Elizabeth Dragon provided testimony to the hearing. There were not many senators in the room. Goal to minimize cost to municipalities. Steve Tower, Legal Aid was shut down by the chair. Legal Aid believes it could be a benefits. Agreement could come in a few days. Focus on motels, treatment centers, correctional facilities not being a change of residency. Bob stated that it does identify reimbursement. Todd stated that this may unintended consequences. Bob stated that we will need to have a training on the new law.

**b. Training Committee Natalie (chair) reporting:** Today's general meeting includes **Joe Doiron**, Director of Workforce Development, NH Department of Business & Economic Affairs discussing Workforce Recruitment and Training Opportunities. **NHLWAA General Meeting/Election of Board Members.** **Lynn Greenleaf Lippitt**, Director Housing Services, , NH Housing and **Betsey Andrews-Parker**, CEO, Community Action Partnership of Stratford County giving an overview and most recent status of ERAP & ETH, including motel/hotel assistance. Training committee will be having a meeting to discuss future speakers.

**c. Survey Ad Hoc Committee:** Lynne (chair) reporting: Survey is complete and is in Survey monkey & Google Forms. Problem with Google Forms is that you need a log-in. Lynne will try to execute the survey.

**d. Nominations Committee:** Will announce the nominations at today's elections.

**e. Financial Oversight Committee:** (Pat & Charlene) Charlene doing a great job as Treasurer.

**8. Future Meetings:** April 20, 2023 and June 22, 2023 (Welfare 101) Steve Tower would like to update the Art of Welfare publication.

**Adjournment:** Motion to adjourn make by Ellen and seconded by Bob. Motion Approved.